

Mission Township Board

Meeting Minutes

January 11, 2024

Board Members Present

Annette Beck, Lane Hemsley, Doug Mays

Township Employees Present:

Fire Chief – Forrest Walter

Road Department- Chad Koci, Steve Darrah

Others Present:

Jonathan Ehrlich-Law firm

Introduction of Guest:

Marcy Weekly – Auburn Township resident exploring alternate ways to maintain and improve Urish Road- 61st¹ south to 69th Street. Auburn Township lacks the resources to do so.

Proceedings

The meeting was called to order at 6:00 pm. The minutes of the December 13, 2023, meeting were read, reviewed and corrected. A MOTION was made by Annette Beck; seconded by Lane Hemsley to approve the minutes as corrected. All in favor.

Financial Report

The financial report was presented (see attached).

A MOTION was made by Annette Beck, seconded by Doug Mays, to approve the financial report as presented by Lane Hemsley. All in favor.

A MOTION by Annette Beck, seconded by Doug Mays, to adopt Resolution 2024-01 waiving requirements of KSA 75-1120a causing Mission Township financial statements and reports to be prepared and adjusted to show compliance with the cash basis and budget laws of the State of Kansas for the remainder of the year ending December 31, 2023. All in favor.

A MOTION by Annette Beck, seconded by Doug Mays, to adopt Resolution 2024-02 authorizing the Mission Township Treasurer to transfer non-encumbered General Funds to Reserve Funds prior to closing the books for the budget year ended December 31, 2023. All in favor.

A MOTION by Annette Beck, seconded by Lane Hemsley, to renew the annual subscription of the Topeka Metro News for publication of legal notices. All in favor.

Road Department Report

Provided by Road Department Supervisor Chad Koci, (see attached.)

A MOTION was made by Annette Beck; seconded by Lane Hemsley to authorize, if funds are available in the 2023 budget, to reimburse \$1750.00 for a patron's mailbox destroyed while plowing roads. All in favor.

A MOTION was made by Annette Beck; seconded by Lane Hemsley to authorize payment of \$6600.00 to Heartland Tree Service for removing or trimming six large trees. All in favor

Fire Department Report

State of the Station provided by Fire Chief Forrest Walter, (see attached).

Old Business-

Brief discussion re Employee Manual Acknowledgement Forms
And Property Boundary

Executive Session –

A request to enter executive session for the purpose of discussing legal matters for a period of not more than 15 minutes was made by Annette Beck. Entered into executive session at 8:12 p.m., back to regular session at 8:17 p.m.

Adjournment -There being no other business, the meeting adjourned at 8:20 pm.